

1. Date:

D	D	M	M	Y	Y	Y	Y
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\* denotes a mandatory field

## Application for Irrevocable Documentary Credit (DC)

To : Hang Seng Bank (China) Limited,

Branch

This is an application for the trade service(s) specified below.

Please complete the required information and provide any instructions related to the trade service(s).

**2.1 Applicant Name\* (the Customer)**

**2.3 Applicant Contact Person**

**2.4 Applicant Tel**

**2.2 Applicant Address\***

**2.5 Import Account No. (if known)**

**3. DC Number (if known)**

**4.2 Beneficiary Address\***

**4.5 Beneficiary Fax**

**4.1 Beneficiary Name\***

**4.3 Beneficiary Contact Person**

**4.4 Beneficiary Tel**

**5. DC Dispatched by\***
☐ Teletransmission ☐ Courier ☐ Collection at counter  
☐ (Air)mail ( ☐ With advice by teletransmission)

**6.1 DC Currency\***

**6.3 Currency and DC Amount (in words)**

**6.2 DC Amount\* (in figures)**

**6.4 Expiry Date\***

D	D	M	M	Y	Y	Y	Y
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**6.5 Expiry Place\***

**6.6 Partial Shipments\***
☐ Allowed / ☐ Not Allowed

**6.7 Allowance in DC amount**
 +/- %

**6.8 Allowance in Quantity**
 +/- %

**6.9 Confirmation\***
☐ Yes ☐ No

**6.10 DC available with\***
☐ Any Bank / ☐ Advising Bank / ☐ Issuing Bank

**6.11 Transshipments \***
☐ Allowed / ☐ Not Allowed

**6.12 Drafts Required\***
☐ Yes ☐ No

**6.13 DC Tenor\***
☐ Sight or ☐ Tenor  days from

**6.14 DC available by\***
☐ Negotiation / ☐ Acceptance  
☐ Sight Payment / ☐ Deferred payment

**6.15 Transferable\***
☐ Yes ☐ No

**6.16 Period for presentation of documents\*. Documents to be presented**

within within the validity of the DC.

 days after the date of shipment but

**7.1 Advising Bank SWIFT code\***

**7.2 Advising Bank Name\***

**7.3 Advising Bank Address\***

**8. Description of goods and/or services\* (without excessive detail)**

<b>9.1 Place of Taking in Charge/Receipt</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>9.2 Departure Port /Airport of Departure</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<b>9.3 Destination Port /Airport of Destination</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>9.4. Place of Final Destination/Place of Delivery</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<b>9.5 Latest date of Shipment*</b> <div style="border: 1px solid black; padding: 2px; display: flex; justify-content: space-between;"> <span style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</span> <span style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">D</span> <span style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</span> <span style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">M</span> <span style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</span> <span style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</span> <span style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</span> <span style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">Y</span> </div>	<b>9.6 Incoterms*</b> <div style="display: flex; justify-content: space-between; margin-bottom: 5px;"> <input type="checkbox"/> EXW   <input type="checkbox"/> FCA   <input type="checkbox"/> FOB   <input type="checkbox"/> CFR   <input type="checkbox"/> CIF         </div> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> CPT   <input type="checkbox"/> CIP   <input type="checkbox"/> DDP   <input type="checkbox"/> Other         </div> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>
<b>9.7 Insurance to be covered by</b> <input type="checkbox"/> Ultimate Buyer / <input type="checkbox"/> Applicant  <input type="checkbox"/> <Ub[ GYb[ 6Ub_ f7\]bUk@a ]hYX to arrange insurance for us at our cost with an insurance company acceptable to <Ub[ GYb[ 6Ub_ (7\]bUk@a ]hYX.  <input type="checkbox"/> Insurance already/will be arranged by us.	
<b>Documents required</b>	
<b>10.1 Signed commercial invoice in</b> <div style="border: 1px solid black; width: 50px; height: 20px; display: inline-block;"></div> <b>originals</b> <div style="border: 1px solid black; width: 50px; height: 20px; display: inline-block;"></div> <b>copies</b>	
<b>10.2 Packing List in</b> <div style="border: 1px solid black; width: 50px; height: 20px; display: inline-block;"></div> <b>originals</b> <div style="border: 1px solid black; width: 50px; height: 20px; display: inline-block;"></div> <b>copies</b>	
<b>10.3</b> <input type="checkbox"/> <b>For shipment by sea</b> , full set original clean "On Board" <input type="checkbox"/> bills of lading or <input type="checkbox"/> multimodal or combined transport document made out to <input type="checkbox"/> the order of shipper and endorsed in blank; or <div style="border: 1px solid black; width: 400px; height: 20px; display: inline-block;"></div> marked: "Freight <input type="checkbox"/> Prepaid or <input type="checkbox"/> Collect" and "Notify" <div style="border: 1px solid black; width: 300px; height: 20px; display: inline-block;"></div> <input type="checkbox"/> mentioning the DC number	
<b>10.4</b> <input type="checkbox"/> <b>For shipment by air</b> , original Air Waybill marked "For the consignor/shipper" signed by the carrier or his agent, marked: "Freight <input type="checkbox"/> Prepaid or <input type="checkbox"/> Collect", showing flight number and date of despatch of goods, consigned to: <div style="border: 1px solid black; width: 700px; height: 20px; display: inline-block;"></div> and Notify <div style="border: 1px solid black; width: 700px; height: 20px; display: inline-block;"></div> <input type="checkbox"/> mentioning the DC number	
<b>10.5</b> <input type="checkbox"/> <b>Cargo Receipt</b> issued and signed by the authorised signatory of Applicant (whose signature(s) must be in conformity with the record held in the Issuing Bank's file) certifying that the Goods have been received in good order and condition, mentioning the DC number, date of receipt of the Goods, total value and quantity and description of Goods received.  <input type="checkbox"/> <b>Delivery Order</b>	
<b>10.6</b> <input type="checkbox"/> <b>Marine/</b> <input type="checkbox"/> <b>Air Insurance Policy</b> or certificate in negotiable form and blank endorsed for full CIF/CIP value plus 10% covering <input type="checkbox"/> Institute Cargo Clauses -( <input type="checkbox"/> (A)/ <input type="checkbox"/> Air ) <input type="checkbox"/> Institute War Clauses - ( <input type="checkbox"/> Cargo/ <input type="checkbox"/> Air Cargo ) <input type="checkbox"/> Institute Strikes Clauses -( <input type="checkbox"/> Cargo/ <input type="checkbox"/> Air Cargo ) evidencing claims payable at destination in the currency of the DC.	
<b>10.7</b> <input type="checkbox"/> <b>Beneficiary's certificate</b> certifying that one set Original or Copy(ies) of shipping documents has been sent to applicant within <div style="border: 1px solid black; width: 50px; height: 20px; display: inline-block;"></div> day(s) after shipment.	
<b>10.8 Additional Conditions / Other Documents required</b> <div style="border: 1px solid black; height: 150px; width: 100%; margin-top: 10px;"></div>	

11. Charges to be paid by* (A)Applicant/(B)Beneficiary	A	B		A	B
11.1 DC Opening Commission	<input type="checkbox"/>	<input type="checkbox"/>	11.5 Transit interest charges	<input type="checkbox"/>	<input type="checkbox"/>
11.2 Issuing bank other charges	<input type="checkbox"/>	<input type="checkbox"/>	11.6 Deferred Payment Commission for Usance DC only	<input type="checkbox"/>	<input type="checkbox"/>
11.3 Correspondent bank charges	<input type="checkbox"/>	<input type="checkbox"/>			
11.4 DC confirmation charges (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>			

11.7 Account No. for charges

☐ Align with the facility letter

☐ Please fill in the blank if inconsistent with facility letter

**12. Back to Back DC**

This application is for a back-to-back DC to be issued against the master credit No.

Issued by  (the "Master DC"). The original Master DC is ☐ enclosed / ☐ being held by Hang Seng Bank (China) Limited

**13. Settlement Instruction**

Settle all amounts owing by the Applicant under this application by:

☐ **Account Debit.** Debiting to account number

☐ **Master DC proceeds.** Using the proceeds received by Hang Seng Bank (China) Limited under the Master DC or any financing amount obtained by the Applicant in relation to the Master DC

☐ **Loan.** Drawing a buyer loan for  days

☐ **Export transaction proceeds.** Using the proceeds received by Hang Seng Bank (China) Limited under the export trade transaction handled by Hang Seng Bank(China) Limited or any financing amount obtained by the Applicant in relation to such export trade transaction

Bill No./DC No.

☐ **Other (specify)**

**14. Additional Information and Instructions**

**15. Type of Trade**

**16. Sustainable Facility**

☐ Does this transaction relate to a sustainable facility

We refer to Hang Seng Bank (China) Limited's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by the Customer at/from <https://www.hangseng.com.cn/1/2/stt-chi> or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).

This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement.

By signing this amendment application the Customer:

- irrevocably requests Hang Seng Bank (China) Limited to provide the above trade service(s) in accordance with the instructions in this form;
- confirms to pay fees and other charges in respect of the above trade service(s) to Hang Seng Bank (China) Limited at the rates, in the amounts, and at the times as set out in Hang Seng Bank (China) Limited's tariff book (which can be accessed, read and printed by the Customer at/from [www.hangseng.com.cn](https://www.hangseng.com.cn)) or otherwise agreed by Hang Seng Bank (China) Limited; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms applies to the above requested trade service(s).

Signed for and on behalf of the Customer:

**Authorised Signatories and Company Chop**